

LITCHFIELD ECONOMIC DEVELOPMENT COMMISSION

EDC Special Meeting Minutes (Draft – Not approved)

December 14, 2016

Litchfield Town Offices

West Street, Litchfield, CT 06759

Meeting called to order at 7:01 p.m. by C. Fuessenich, Acting Chair.

Present- Regular Members: Renée Betar, Kay Carroll, Fred Colson, David Dean, Cleve Fuessenich, Pamela Orde and Paula Rolleston; and Alternate Member: Doug Parker

Absent- Alternate Member: Anne Haas

Appointment of Acting Secretary: Renée Betar

Appointment of Alternate: None

Public: Eileen Schmidt and Tom Roman

New Business

- 1) Choose project(s) to fund with its \$500 budget that EDC could recommend to first selectman:
 - P. Rolleston proposed using the \$500 to fund a survey of local non-profits to determine interest in creating a planning calendar of events. The end goal is to avoid holding fundraising events on the same day, which could impact the economic development that non-profits generate in the community.
 - Motion: K. Carroll moved to accept D. Parker's offer to compile an initial list of local non-profits in Doodle. P. Rolleston seconded the motion, Discussion: The survey, a first step that would not use any funds, would help gauge interest in developing a planning calendar. The motion passed unanimously.
 - D. Parker proposed to use the funds to hire a professional (e.g., someone like retired town planner, Tom McGowan) to draft a long-term plan for viable Thomaston Rd/East Litchfield development.
Suggestion was tabled.
- 2) Draft Litchfield EDC by-laws
Using Litchfield P&Z by-laws, town ordinances and CT general statutes, C. Fuessenich provided members with initial draft of EDC by-laws. After discussion, C. Fuessenich will draft second version to include changes suggested by members. Draft will be shared with Lisa Losee and EDC members for feedback.

Motion: K. Carroll moved to adjourn; D. Dean seconded the motion. The motion passed unanimously.

Meeting adjourned at 8:25 p.m.

Respectfully submitted,

Renée Betar, Acting Secretary
Economic Development Commission

Cleve Fuessenich, Acting Chair
Economic Development Commission